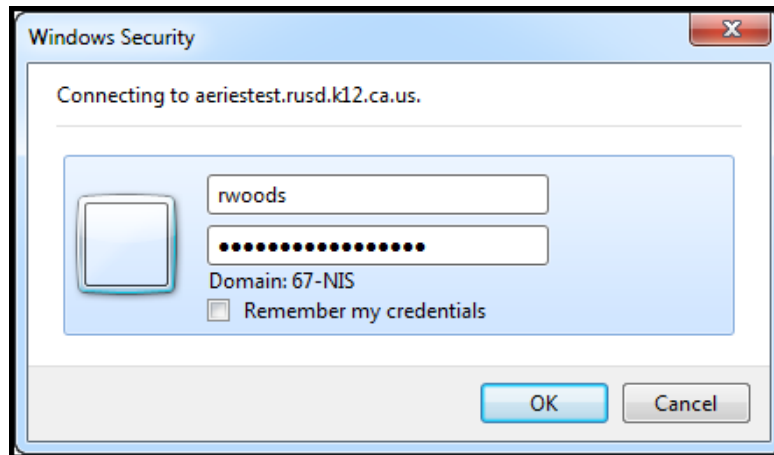


How to login to Aeries Web – (for Teachers and ‘Dual-User’ Teachers)

Step1: Point your browser to the following URL: <https://aeriesnet.rusd.k12.ca.us>

Step2: You will immediately be prompted with a login dialog box that will look similar to this:



**** it is HIGHLY recommended to NOT check the ‘Remember my credentials’ checkbox.**

Enter your network credentials (*username and password*) and click on **OK**.

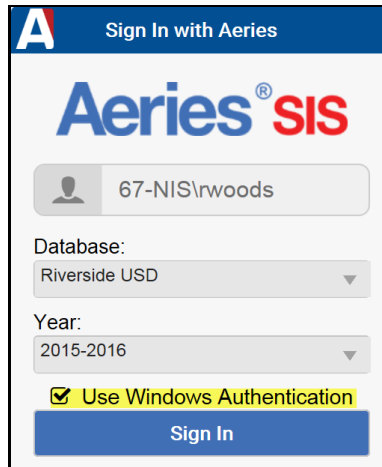
Note: *As a teacher, depending if you are logging into your .NET Gradebook, or SIS access (if you have one) will determine if you continue with **step3** or skip to **step4**.*

Step3: If your credentials were entered properly, you will see a screen similar to the following screenshot, except **your** network username will be pre-selected and grayed out. *It will automatically be in the domain/username format. In almost all cases, you will want the Database: ‘field’ to be set at Riverside USD. Make sure you have the proper Year: field selected. Then click on the LOGIN button.*

-If you want to log into your **.NET Gradebook** click on the **LOGIN** Button. (*screenshot on next page*)

-If you want to log into your **SIS Account** (*if you have one*) skip to **Step4**.

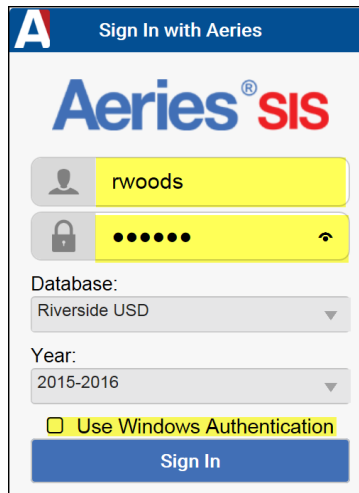
Step3 screenshot:



The screenshot shows the 'Sign In with Aeries' interface. At the top is the Aeries logo and the text 'Sign In with Aeries'. Below the logo is a user selection dropdown menu with '67-NIS\rwoods' selected. Underneath are two dropdown menus: 'Database:' set to 'Riverside USD' and 'Year:' set to '2015-2016'. A checkbox labeled 'Use Windows Authentication' is checked. At the bottom is a blue 'Sign In' button.

After clicking on **LOGIN**, you will then be logged into your **.NET Gradebook** for the year that was selected in the login process.

Step4: To complete logging into your SIS account, you will want to uncheck the checkbox “**Use Windows Authentication**”. You will then need to manually enter (*type in*) your **username and password for your SIS account** ** then click on the **LOGIN** button.



The screenshot shows the 'Sign In with Aeries' interface. The user selection dropdown now shows 'rwoods'. Below it is a password field with a lock icon and a visibility toggle. The 'Database:' dropdown is 'Riverside USD' and the 'Year:' dropdown is '2015-2016'. The 'Use Windows Authentication' checkbox is now unchecked. The 'Sign In' button remains at the bottom.

After clicking on **LOGIN**, you will then be logged into your SIS Account for the year that was selected in the login process.

****** *Your SIS access username and password are different than your network credentials; not all teachers have SIS access*